

Sherman Township of Gladwin County

Hall Rental Agreement

Agreement Number _____

Rental Date: _____

HALL RENTAL RULES:

1. There shall be no drinking of alcoholic beverages on the premises.
2. Smoking is prohibited in the building
3. Renter shall remove the garbage from the premises.
4. Tape or pins on or in the walls or ceiling in the Hall is prohibited. **Only use painter's tape.**
5. The Hall, its contents, lawn, and parking lot must be cleaned and left in good order. The person(s) or organization renting the Hall is responsible for damages to the building, building contents, and property. Long-distance phone calls from the Hall phone are not allowed.
6. **The rental fee of \$100 and deposit of \$100 is required before the Hall is used.** The deposit will be returned after use of the Hall if everything is found to be present, in good order, no damages, clean, and doors are locked upon leaving.
7. Sherman Township is not responsible for lost items, damaged items, damaged vehicles, or injuries sustained during the Hall rental.
8. If snow removal is necessary at the time of the rental, the Sherman Township contractor will plow the parking lot. No other plowing is allowed, unless granted by the Sherman Township representative. If there is any unauthorized plowing the renter will lose their deposit and would also be responsible for any payment of said plowing.
9. Any violation of these rules will cause forfeiture of the deposit.

I, _____, agree to the above rules for renting and using the Sherman Township Hall.

Signature: _____

Date Signed: _____

Address: _____

Phone Number: _____ Purpose of Rental: _____

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Office Use Only

Agreement Number _____ Date of Rental _____ Renter's Name _____

Address: _____

Phone Number: _____

Date Received: _____ Check # _____ Amount: _____

Additional Information: _____

Submitted by: _____ Office: _____