

# Special Board Meeting

## April 6, 2023

### Minutes

-Meeting called to order at 6:30 by Supervisor John Jurgensen

-Board Members present: Supervisor John Jurgensen, Treasurer Jean Jurgensen, Clerk Kay Whalen, and Trustee Ron Grabowski. Absent: Trustee Sarah Paisley

-Pledge of Allegiance & Prayer.

### Discussion

-Supervisor John Jurgensen presented the three Contractor Bids that he received for the Township Hall Extension. The three bidders were Johkin Builders, L. Dan French, and Hardwood Hills Construction Inc. (all three bids are available for viewing upon request). Supervisor Jurgensen noted that all three owners were on stand by, at the time of the meeting, to clear up any questions about their bid. The Township Board then started the process of going through each bid individually to ascertain that all the requirements noted on the architectural plans were included in that bid. A discussion of the pros and cons of each bid was held. The following change in the plans to save additional money was made:

Instead of placing a bullet proof window up in the Treasurer's Office, tempered glass was chosen at a savings of over \$4,000 in the final bid that the Board decided upon.

After much discussion and with the one change noted above, the Board took a vote to accept the bid from Hardwood Hills Construction, Inc., owner Dan Plude. His bid was the lowest of the three bids and offered everything noted in the plans from the architect.

-Supervisor Jurgensen made a motion to accept the bid with Hardwood Hills Construction, Incorporated and Trustee Ron Grabowski supported. ALL AYES, M/C.

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-Supervisor Jurgensen then made a motion to use the tempered glass vs the bullet proof glass and to increase the Security Window size from the stated 2' x 3' to 4' x 3' and add a counter outside the security window for the use of residents. Clerk Kay Whalen supported. ALL AYES. M/C

-Clerk Whalen made a motion to allow Supervisor John Jurgensen to sign off on the final draft of the contract with Hardwood Hills Construction, Inc. with the above revisions noted before the next Township Monthly Meeting. Trustee Ron Grabowski supports.

### **Adjournment**

-Supervisor Jurgensen made a motion to adjourn the Special Board Meeting at 7:48 and Treasurer Jean Jurgensen supported.