

# Sherman Township of Gladwin County

## Hall Rental Agreement

Agreement Number \_\_\_\_\_

Rental Date \_\_\_\_\_

### Hall Rental Rules:

1. There shall be no drinking of alcoholic beverages on the premises.
2. Smoking is prohibited in the building.
3. Renter shall remove the garbage from the premises.
4. The Hall, its contents, yard and parking lot must be cleaned and left in good order. The person(s) or organization renting the hall is responsible for damages to the building, building contents, and property. Long-distance phone calls from the hall phone are not allowed.
5. The rental fee of \$75 and deposit of \$75 is required before the hall is used. The deposit will be returned after use of the hall if everything is found to be present, in good order, and clean.
6. Sherman Township is not responsible for lost items, damaged items or vehicles or injuries sustained during the hall rental.
7. Any charge due to replacement of items, and/or repair due to damage at the time of rental will be deducted from the deposit. If the cost is greater than the deposit, Sherman Township will charge the additional cost to the person(s) or organization that rented the hall.
8. If snow removal is necessary at the time of the rental, the Sherman Township contractor will plow the parking lot. No other plowing is allowed, unless granted by the Sherman Township representative. If there is any unauthorized plowing the renter will lose their deposit.

I \_\_\_\_\_, agree to the above rules for renting and using the Sherman Township Hall.  
(Please print)

Signature \_\_\_\_\_

Date Signed \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Purpose of Rental \_\_\_\_\_

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### Office Use Only

Agreement Number \_\_\_\_\_ Date of Rental \_\_\_\_\_ Renter's Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Date Received \_\_\_\_\_ Check # \_\_\_\_\_ Amount \_\_\_\_\_ Submitted by \_\_\_\_\_

Additional Information: Office \_\_\_\_\_